

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: September 16, 2019
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Hans to approve the August 19, 2019 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Paul, seconded by Comm. Hans to approve the September 9, 2019 budget workshop minutes as they are available to the public upon request. All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: We received the final Audit for year ending 2018.

Treasurer’s Report – Comm. McManus

As of September 16, 2019

TD Bank General Checking	73,953.34
TD Bank Money Market Account	703,605.48
TD Bank Money Market Capital	2,558.82
TD Bank Payroll Checking	7,238.72
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,060.16
Petty Cash	200.00
Total Current Assets	809,192.88

Motion made by Comm. Weindel seconded by Comm. Paul to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 68 bills totaling \$110,220.14
Motion made by Comm. Paul seconded by Comm. Hans to approve the payment of bills.
Any questions? (hearing none) Roll call vote, all yes.

Administration / Personnel – Comm. Ruth

Comm. Ruth: On Friday the 13th, I attended the NJ State Fire Districts Association in Wildwood. They had several speakers there. The one they were strict about was the I-100, I-200 in riding the front seat. We are in compliance. I spoke with Chief Beeler and Deputy Chief Polifrone to make sure the duty crews are in compliance with the Officer riding the front seat if it isn’t a line officer. In 2021, the Fire District elections in the budget going through the state of NJ will be

done electronically. There will be no more paper. That will be for Tiffany and Steve Burns to work out. They said everything on the computer will look no different than what we see on paper. DCA was there, there are some changes with the November election and how we need to do a special election we will need to contact Melissa Ford. The next budget meeting will be October 7th at 7:30pm in the back office and the next board meeting will be October 21st up front here at 7:30pm.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for August 19 – September 16 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy Shannon, & Michael Brezee Fire Prevention Specialists.

Training Division – Comm. Ruth

Comm. Ruth: The Training report for September was read aloud, a copy is attached to the minutes. Respectfully submitted, Capt. A. Dimitri, Capt. Burns & Lt. Maldonado.

Fire Department Equipment – Comm. Paul

No report.

Turn-Out Gear – Comm. Paul

No report.

Recruitment / Membership – Comm. Paul

Comm. Paul: We have one member being sworn in tonight, Tyler Landers for Battalion 1.

Fitness Center – Comm. Paul

Comm. Paul: The lights are in for the gym. I am working with the duty crew to help me replace them.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

Comm. Paul: On September 12th, Commissioner Hans, Chief Beeler, Deputy Chief Polifrone met with Mayor and Council on the future with the new building.

Communications – Comm. McManus

No report.

Apparatus – Comm. McManus

Comm. McManus: I am just waiting for Winner Ford to give us a call to tell us the pickup is done. The only other thing we are waiting for is the lettering. As soon as that is completed we will have the truck. Also, one of the mechanics who worked for First Priority quit and went to Firefighter One out of Spartan New Jersey. They said they are looking to open up a shop here in South Jersey. First Priority told me they still have enough mechanics. I also just got a letter there is a recall on the three 2004's. We are having trouble with the Squad where the cab won't stay up and that is what the recall is about. I have to contact them to have a mechanic come down and take care of the recalls.

Computers – Comm. McManus

Comm. McManus: As far as I know there are no issues with the computers or the radios. I did order 6 new pagers.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: I am working on getting the gutters and roof cleaned off in the next few weeks.

Health & Safety – Comm. Hans

Comm. Hans: Interstate Mobile is going to be at Station 2 on Tuesday October 8th at 4:00pm. There are about 8 people who still need physicals that didn't respond to Tiffany. There is still some slots open. Three physicals have been done recently. One was a new member the other two were individuals who are unable to attend the 8th.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: If anyone has seen any of the hydrant markers bent let me know. I have the tool in my car to fix them.

Chief Beeler: Now that school is back in session you'll see it more

Comm. Hans: Give me a call if you see them bent I'll go and fix them.

Comm. McManus: Did you ever find out anything about the Resolution for the Storz for the hydrants?

Comm. Hans: No, I did not. I will call him up. I will be seeing him in November at the Convention.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I pulled the size sheets for the hoodies and shoes. I'll be getting that ordered one day this week.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: The report for August 20 – September 16 was read aloud by Chief Beeler, a copy is attached to the minutes.

President's Report – Comm. Ruth

Brian Robinson is in attendance tonight and has no report.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2019-20 A resolution for the annual Audit Report for the fiscal year ending 2018.

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2019-21 A resolution to go into Closed Session. Motion made by Comm. Paul, seconded by Comm. McManus to go into Closed Session. Roll call vote, all yes.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: Any new business?

Sol. Capozzi swore in Tyler Landers as Fire Fighter. Congratulations (applause)

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to open to the public. All in favor, ayes have it.
(hearing none)

Motion made by Comm. Paul, seconded by Comm. McManus to close to the public. All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Weindel: I forgot to mention we got Marissa’s badges back. Also, Bobby DeLucca’s mom passed away. They are having the service Sunday up here. I don’t know the time just yet.

Closed Session – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to go into closed session.

All in favor, ayes have it.

Adjourn - Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to adjourn the meeting at 8:21pm.

All in favor, ayes have it.

	<u>Sep 16, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	73,953.34
1011 · TD Bank Money Market Acco...	703,605.48
1013 · TD Bank Money Market Capital	2,558.82
1020 · TD Bank Payroll Checking	7,238.72
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,060.16
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	809,192.88
	<hr/>
Total Checking/Savings	809,192.88
	<hr/>
Total Current Assets	809,192.88
	<hr/>
TOTAL ASSETS	<u>809,192.88</u>
	<hr/>
LIABILITIES & EQUITY	0.00



Lindenwold Fire Department
2201 Bangor Avenue
Lindenwold, NJ 08021
(856)-346-0935

September Training Report

Due to weather and scheduling issues we did not train in the month of August. We did have three Battalion nights and the companies did some small in house training. Probationary Firefighter Tyler Venuto started Firefighter 1 this month and will complete that in December. Respectfully submitted,
Captain/Training Officer DiMitri, Captain Burns, Lieutenant Maldonado.

CHIEFS REPORT

08/20- 09/16

Calls for service -69

Laurel -4, Celementon-7, Gibbsboro-1, Voorhees-3, West Berlin-1, Waterford-1, Somerdale-1,

Chews Landing-1

Fire Police-3

08/27 Ladder to Somerdale for building fire

09/10 232 Aman ave – Crews called for major gas leak/Stood by for SJ gas to dig up roadway to find the shut off

Duty crew continues to operate. We were able to operate every day during the firefighter convention

Deputy Chief Polifrone, Commissioner Hans and myself attended boro council meeting. We went over a variety of things and explained how we have been operating to the council members. We educated them on how we work and how the duty crew has been in operation. We were able to briefly discuss the plans for a new firehouse. The council seemed to be supportive of us.

Saturday Sept 21st is Lindenwold Day and doubles as our Fire Prevention. We will have all the trucks there on display as well as be available to talk to residents and assist the FM office. We will be standing by that night for fireworks

Respectfully submitted

Philip Beeler, Chief.

FIRE MARSHAL'S REPORT

09/16/2019

August 19, 2019 to September 16, 2019

Inspections Completed

Ciffellis Pizza

White Oak Church

Arc Group Home Central Ave

Garden Lake Bible

Re-Inspections

Alcoy Industries

All Smiles Learning

Animal Adoption

A & H African Market

Timber Creek Condo's

U- Haul

Family Financial

Clementon Family Practice

Paul Burkhardt Cabinets

Action Graphics

Complaints Received 0 Imminent Hazards 0

Requested Response 0

Civilian Burn Reports 0

Permits 0

Information to Fire District Commissioners

I met with the American Red Cross and we are doing a home fire campaign in March of 2020. The ARC picked Lindenwold and Sicklerville this year. They will supply all the 10yr smoke alarms and we as a Fire Department will walk neighborhoods and see if the residents need them. We will then install them for free. This will be great public relations for us. Everything for Fire Prevention is here. Fire Prevention will be this Saturday at Lindenwold Park. As of August 19, 2019 we received State Life Hazard Fees \$ 8,260.50 Non Life Fees \$ 17,215.50 and permit fees of \$ 698.00.

Yours in Fire Safety

Timothy Shannon
Fire Official

2019-20

RESOLUTION

WHEREAS, N.J.S.A.40A:5A-15 requires the governing body to each Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2018 has been completed and filed with the Division of Local Government Services pursuant to N.J.S.A.40A:5A-15, and

WHEREAS, N.J.S.A.40A:-17, requires the governing body of each District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A.40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lindenwold Fire District NO1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2018, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by the certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON September 16 2019.

[Signature]
Secretary

9-16-19
Date

RESOLUTION 2019– 21

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session at 09/16/2019 meeting

WHEREAS, matters have come before the Board of Fire Commissioners as follows: future projects.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 09/16/19 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with the future projects shall not be disclosed; and

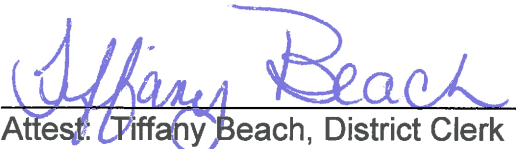
BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 09/16/19



Clifford Ruth, Chairman



Attest: Tiffany Beach, District Clerk